



**United Bible  
Societies**

**UNITED BIBLE SOCIETIES ASSOCIATION**

**(Limited by Guarantee)**

**TRUSTEES' REPORT AND ACCOUNTS**

**For the year ended**

**31 DECEMBER 2018**

Company no. 02264875

Charity no. 800058

**TRUSTEES' REPORT AND ACCOUNTS**  
**For the year ended**  
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**UNITED BIBLE SOCIETIES ASSOCIATION  
(Limited by Guarantee)**

**LEGAL AND ADMINISTRATIVE DETAILS**

United Bible Societies Association is a registered charity and a registered company, limited by guarantee.

**Charity number:** 800058

**Company number:** 02264875

**Trustees:**

Mrs Efua Ghartey, (Chair) Bible Society of Ghana  
Miss Elaine Duncan, Scottish Bible Society  
Dr Jutta Henner, Austrian Bible Society  
Mr Anthony Lamuel, Pakistan Bible Society  
Dr Roy Peterson, (Vice chair) American Bible Society  
Mr Ruben del Ré, Argentine Bible Society  
Dr Christoph Rösel, German Bible Society

The Trustees are appointed from among the members of the Global Council; the Council is elected by the member organisations.

**Finance and Audit Committee:**

Mr Anthony Lamuel, Chairman, Pakistan Bible Society  
Dr William Brackney, Canadian Bible Society to June 2018  
Mr Simon Peter Mukhama, Bible Society of Uganda  
Mr Bernt Olsen, Norwegian Bible Society  
Mr Ruben del Ré, Argentine Bible Society  
Mr Richard Tsang, Hong Kong Bible Society from November 2018

**Officers:**

Mr Michael Perreau	Director General
Mr Reinier de Blois	Global ICAP Coordinator to May 2019
Mrs Janet Bolton	Director of People
Mr Nicholas Chinnery	Director of Finance & IT from April 2018
Ms Rosalee Velloso Ewell	Director of Church Relations from January 2019
Mr Terje Hartberg	Executive Director for UBS Fellowship Development
Ms Elsbeth Scherrer	Director of Global Bible Publishing and Distribution
Prof Alexander Schweitzer	Executive Director Global Bible Ministry and Head of Global Bible Translation
Ms Sarah Starrenburg	Director of Global Partnerships and Communication
Mr Adrian White	Executive Director for Membership Services

**Registered Office:**

UK Hub, Stonehill Green  
Westlea  
Swindon, SN5 7PJ  
England

**UNITED BIBLE SOCIETIES ASSOCIATION  
(Limited by Guarantee)**

**LEGAL AND ADMINISTRATIVE DETAILS (Continued)**

**Bankers:**

National Westminster Bank plc  
13 Market Place  
Reading  
Berkshire, England

Barclays Bank plc  
90/92 High Street  
Crawley  
West Sussex, England

**Investment Managers:**

HSBC Private Bank (UK) Limited  
8 Cork Street  
London, England

Sarasin & Partners LLP  
Juxon House  
100 St Paul's Churchyard  
London, England

**Lawyer:**

Field Seymour Parkes  
The Old Coroners Court  
1 London Street  
Reading, England

**Auditor:**

Grant Thornton UK LLP  
30 Finsbury Square  
London, England

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**(Limited by Guarantee)**

**REPORT OF THE TRUSTEES (including the Strategic Report)**  
**For the year ended 31 December 2018**

We present our report on the affairs of the charity together with the accounts and independent auditor's report for the year ended 31 December 2018. As Trustees, we are the directors of United Bible Societies Association, which is a company limited by guarantee and referred to throughout as 'the Association'. The accounts have been prepared in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) Charities SORP (FRS 102) (effective from 1 January 2015), and the Charities Act 2011/Companies Act 2006. The directors' report required by the Companies Act 2006 is included in this report.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Association's governing documents are its Memorandum and Articles of Association. The current Articles of Association were adopted in November 2017. The Articles of Association include an indemnity provision indemnifying trustees against any liabilities incurred in that capacity. The Association is commissioned by the UBS Fellowship to provide services to its members. Providing these services is the principal means through which it fulfils its objectives. The UBS Fellowship operates in more than 240 countries and territories around the world. It is governed by the World Assembly, at which all member Societies are represented. The World Assembly, which is held at least every eight years, sets the strategic direction of the UBS. A World Assembly was held in Philadelphia, USA, in May 2016 where the strategic direction of the Association was agreed for the next six years. The strategy was voted on by those attending the World Assembly and was enshrined in a document called the Philadelphia Promise. The next Assembly is planned to be held in Ghana in 2021. Between Assemblies, the UBS Fellowship's affairs are directed by the Global Council and its Committees. Acting in its capacity as the executive body of the UBS Fellowship, the Global Council sets the membership contribution, which the UBS Fellowship assigns to the Association to provide the required services to UBS members.

The Global Council consists of between 20 and 24 voting members drawn from member Bible Societies and partner organisations whose vision, mission and values are in keeping with those of the UBS Fellowship. The rules for the election of Council members were amended in 2016. Sixteen Council members are elected by electronic ballot to reflect skills, competencies and representational issues. The strategic priorities and worldwide presence of the UBS Fellowship are also taken into account. At least a quarter of the Council members are Board representatives from member Societies. In addition, four Council members are appointed to reflect historic and emerging church traditions. The Global Council may co-opt up to four additional members to ensure that the Council has the range of competencies and representational balance to fulfil its responsibilities. These may be drawn from within or outside the UBS Fellowship. Global Council members (elected or co-opted) serve for four years and they may serve a maximum of two consecutive terms in the same or different representational roles. Elections are held every two years when half of the elected members are elected for a period of four years, with the possibility to be re-elected for a further four years. The first elections under the new rules were held in 2017 with the next elections being held in 2019.

The Global Council appoints from among its members an Executive Board, consisting of seven members, who are by virtue of the office the Trustees of the Association. The Executive Board members are appointed for a period of four years, renewable for a further four years. Comprehensive induction training on governance responsibilities, strategic context and Board policies and practices are given to all newly appointed Trustees.

As Trustees, we are responsible for the governance oversight of the Association. In our corporate capacity as the Executive Board, we work together to fulfil the governance function. Executive responsibility rests with the UBS Director General who is appointed by the Board and leads the Association's Global Mission Team.

The Association provides services which include co-ordination of member Societies' activities, consultancy services in the fields of translation, programme, finance, communications, administration of personnel, information technology services and implementation of UBS strategies, policies and procedures. These services are provided through Hubs, located in several countries as well as staff working virtually around the world:

- Swindon, United Kingdom
- Nairobi, Kenya
- Singapore
- Miami, USA

The Board delegates the exercise of certain management and administrative powers to the Finance and Audit Committee, as well as to the other Committees. The Finance and Audit Committee monitors financial and pension matters and makes recommendations to the Board. The Committee also advises and makes recommendations to the Board on all matters relating to the auditing of accounts. This includes ensuring full disclosure, effective internal controls and defining the scope and depth of the audit.

## **REPORT OF THE TRUSTEES (including Strategic Report) For the year ended 31 December 2018**

Bible Societies affiliated to the Association are established in countries which have no Bible Society operation with a view to their developing over time into full member Bible Societies of the Association. Affiliate Bible Society offices have access to the same grant and loan programmes as member Societies, on the same terms as member Societies. The Affiliate Bible Society offices are related parties, through United Bible Societies incorporated in Delaware, and information about the transactions with them is shown at Note 24.

The principles of remuneration of all employees was approved by the Board in 2014 on the recommendation of its Finance and Audit Committee. The Finance and Audit Committee consider any cost of living increases for inclusion in the budget approval presented to the Board on an annual basis. The Committee follows the organisation's "Principles of Remuneration" policy, which applies to all staff. Salary bandings are set and maintained by reference to local market rates of pay for non-profit staff. The organisation aims to pay the average pay by non-profit organisations of similar size and complexity.

### **OBJECTIVES AND ACTIVITIES**

As stated in the Articles of Association, the object of the Association is to promote, in the interests of the public benefit, the widest possible effective distribution and use of the Bible or any parts thereof throughout the world, including the translation into any language or languages, printing and publication of the Bible or any part of the Bible.

The principal means by which the Association meets its objectives is in supporting the work of Bible Societies who together constitute the UBS Fellowship. The UBS Fellowship operates in more than 240 countries and territories around the world. The mission of the UBS Fellowship is to achieve the widest possible, effective and meaningful distribution of the Holy Scriptures and to help people interact with the Word of God.

The principal charitable activities of the Association are:

- Consultancy and services to Bible Societies
- International grant programme, called the International Support Programme

The consultancy and services to Bible Societies are funded primarily from the Global Stewardship Fund paid by Bible Societies. In November 2017 the Global Council convened a Funding Review Group to consider the methodology by which the Bible Society contributions to the Fund are calculated. In 2018, following consultation with Bible Societies, a new methodology was agreed which will be applied with effect from 2019. The aim is to generate broadly the same level of income as in 2018. The Association does not actively raise funds from the public as it would be competing with Bible Societies who conduct their own local fundraising activities. In recent years the Association has obtained increasing levels of funding from organisations with similar objectives such as ETEN (Every Tribe Every Nation) and YouVersion. The funding is in respect of specific projects and includes an allowance per project for general administrative costs.

Consultancy and services to Bible Societies involve provision of advice and support to Bible Societies in every aspect of their activities, including translation, publishing, production, distribution, Bible advocacy, church relations, communications, governance and business management. The Association also provides support services to the UBS Fellowship including corporate communications, representing the UBS Fellowship to global church bodies and church-related organisations and to other Scripture agencies, support of the UBS Fellowship's governance structures and supporting the development of global strategies and their implementation.

The International Support Programme (ISP) is a grant programme intended to provide financial support for the activities of Bible Societies. It is funded primarily by grants from other Bible Societies. ISP grants to Bible Societies are made in the form of general grants to support an overall Bible Society operation, and grants to specific projects.

We prepare and approve an annual grant expenditure budget, drawn from grant requests submitted by Bible Societies. We prepare a list of grants to be funded from the requests received, based on a balance of:

- Global programme priorities set by the Trustees
- National needs and priorities of the grant-receivers
- Interests and priorities of the grant-makers

We also make programme-related investments, in the form of loans to Bible Societies for projects, such as the acquisition of properties for Bible mission and business restructuring. These loans are made when a Bible Society is not in a position to obtain commercial loans and/or pay commercial rates of interest, but is able to demonstrate that it is able to repay a loan with more favourable terms.

**REPORT OF THE TRUSTEES (including Strategic Report)  
For the year ended 31 December 2018**

## **PUBLIC BENEFIT**

In preparing this Report, we have complied with the duty in the Charities Act 2011, to have due regard to public benefit guidance published by the UK Charity Commission. We have sought to demonstrate that the Association continues to provide identifiable benefits which relate directly to its aims; as stated in its Memorandum and Articles of Association and which outweigh any potential detriment or harm. Further, these benefits are publicly available and the Association's aims and objectives make specific reference to providing Holy Scripture material at prices people can afford. Any private benefits to Trustees and members of the Association are incidental.

In the section that follows we have included examples of how our work has helped to raise awareness and understanding of the Christian faith through making the Bible and related resources available in languages, formats and at prices which make it accessible to all people regardless of wealth, education or physical capability.

## **STRATEGIC REPORT**

### **ACHIEVEMENTS AND PERFORMANCE IN 2018**

The Association's Global Mission Team helps the UBS Fellowship make the Bible available to everyone by providing shared services, tools, and learning and collaboration opportunities to Bible Societies in order to increase the efficiency and effectiveness of their ministries.

In 2018, we did this by supporting key areas of Bible mission, building the UBS Fellowship's effectiveness and capacity, and improving our own expertise and infrastructure to provide the most critical services and tools in the future. These priorities were informed by the Global Mission Team Mandate set by the Global Council.

#### **We advanced Bible mission around the world in key areas of ministry.**

We built capacity to achieve the goals set in the Translation Roadmap, a 20-year vision to increase access to the Bible by accelerating Bible translation work around the world. We did this by working with Bible Societies to assess how they need to grow to achieve these goals over the next 20 years. The Bible translation team trained nearly 300 translators and Bible Society staff throughout the world on best practices in Bible translation.

The Global Mission Team also supported the formation of a Bible translation stakeholder group made up of Bible Societies that have committed to significantly support Bible translation through program capacity or financial grants. We helped convene and connect Bible Societies with opportunities to build fundraising skills, which will be needed to financially support the acceleration of Bible translation.

We supported Bible Societies in implementing the goals set in the Philadelphia Promise, a set of priorities adopted by the UBS Fellowship at the World Assembly in 2016.

Areas of significant progress include:

- Building a database of areas where the Church is under pressure so Bible Societies can respond to areas of need;
- Advancing momentum, resources and collaboration around ministry to key audiences, including the Deaf community and people with visual disabilities;
- Strengthening ties with the Church through a UBS-Orthodox International Conference and Memorandum of Understanding, a meeting with Pope Francis and joint initiatives with the World Council of Churches. In addition, a new Church Relations team formed to support Bible Societies as they serve the Church in their local contexts.

Although we anticipated working toward registering a Bible Society or equivalent in China, we were not able to carry out this work due to changes in the regional context.

#### **We helped the UBS Fellowship increase its effectiveness.**

We piloted a benchmarking system in the form of a Bible Society health check app. This app can help gather and collate data about how and where Bible Societies can grow or need support. The next step is to increase the adoption of the app across the UBS Fellowship.

We increased publishing and production sustainability. As a result of receiving training in streamlining production and supply chain management, Bible Societies benefited from cost savings. Bible Societies also became more sustainable as a result of receiving support around integrated business planning, digital capacity, copyright management and developments in publishing.

We helped increase the shared ownership of the International Support Programme (ISP) through increased reporting of collective data and reports to major grant makers. In addition, there is increased collaboration among Bible Societies around ministry work. This collaboration includes mentoring relationships that benefit more than 30 Bible Societies and increased momentum around serving clusters of Bible Societies.

## **REPORT OF THE TRUSTEES (including Strategic Report) For the year ended 31 December 2018**

We have taken steps to strengthen governance at the collective and local levels. Training materials were created to support a pilot Governance Academy for participants in the governance of Bible Societies at the local level. An independent review of UBS governance is also set to take place to ensure the Fellowship has appropriate legal and governance arrangements to meet both legal and best practice.

**We have grown our own expertise and infrastructure to support the changing context of Bible ministry.**

We have put in place a system to track capacity building across the UBS Fellowship. This allows us to make more strategic planning and investment decisions to ensure Bible Societies have the most effective access to the holistic support offered throughout the UBS Fellowship.

We have established regular touch points with Bible Societies and equipped our team with key messages to streamline communication about available services and support to help make Bible Societies more efficient and effective.

We have reviewed and streamlined digital systems and activities. This has resulted in the continued development of tools to support Bible translation and the increased integration of digital publishing. In addition, digital training programmes have been consolidated to promote the value of an integrated digital strategy for Bible Societies.

### **PLANS FOR 2019**

**We will advance Bible mission through an audience-focused, integrated approach to Bible ministry.** We will do this by:

- Supporting the UBS Fellowship in its implementation of the Translation Roadmap strategy and vision within the context of the Bible lifecycle.
- Aligning Bible ministry teams to deliver the Translation Roadmap efficiently.
- Creating and showcasing content that will enhance Scripture engagement. Priority will be given to digital content.
- Inspiring and facilitating Bible Societies as they orient to a digital-first model.
- Promoting smoother, more efficient publishing pathways.
- Championing audience research as standard practice.

**We will enhance the effectiveness of the UBS Fellowship by targeting and servicing the needs of Bible Societies.** We will do this by:

- Analysing Bible Society needs to guide the service we provide.
- Serving Bible Societies through cross functional teams.
- Enhancing our service areas that are emerging or require more support, including Church Relations, the development of local boards and governance, partnership development and creating sustainable mission structures.
- Piloting a local governance and service structure for key geographic areas.

**We will increase our capacity to serve and respond to Bible Society needs by:**

- Adopting and implementing a framework for service.
- Implementing a customer relationship management tool to provide consistent and quality service to Bible Societies.
- Putting systems in place to evaluate service and adjust for improved outcomes.

### **FINANCIAL REVIEW 2018**

The accounts have been prepared in accordance with the Financial Reporting Standard (FRS102) and Charities SORP (FRS102) effective from 1 January 2015.

#### **Results for the Year**

In 2018 the net movement in funds was a deficit of USD 6.9 million (2017 surplus of USD 9.8 million), comprising deficits of USD 2.5 million on unrestricted funds, USD 1.1 million on restricted funds and USD 3.3 million on endowment funds. These results are after accounting for gains and losses on investments and the defined benefit pension schemes, and the exchange rate movement on reserves. The net movement in funds before these adjustments was a deficit of USD 1.0 million (2017 surplus of USD 5.7 million), comprising a surplus of USD 0.1 million on unrestricted funds, and deficits of USD 0.8 million on restricted funds and USD 0.2 million on endowment funds. Total funds carried forward decreased from USD 72.2 million to USD 65.4 million.

#### **International Support Programme**

The Association administers the global grant programme of the UBS Fellowship, known as the International Support Programme. Grants are made to member Societies of the UBS Fellowship, to further the Association's and the Bible Societies' mission of achieving the widest possible, effective and meaningful distribution of the Holy Scriptures and to help people interact with the Word of God.

The Association received grants of approximately USD 39.0 million from 35 Bible Societies around the world during the year (2017: USD 37.0 million) with 46% of the income being provided by the American Bible Society. The income was used to



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make grants to other Bible Societies, to support specific projects and to support some of the specific activities of the UBS Global Mission Team.

Societies which made donations to the Association during the year are listed at Note 25 to the accounts. Societies which received grants are listed at Note 26.

The International Support Programme was able to make its budgeted grants to grant-receiving Societies and the Association's Global Mission Team during the year, thanks to the generosity of grant-making Societies. It is expected that this support will continue.

#### **Capital Fund**

The UBSA Capital Fund is a restricted fund to support the financial capability of Bible Societies. These services consist principally of current accounts, providing a settlement system for transactions between Bible Societies and short-term credit, and loans. The Capital Fund is not normally expended on grant programmes.

The principal financial services supported are:

- Current, or trading, accounts for each member Bible Society;
- Scripture pre-finance;
- Settlement of transactions among member Bible Societies and other provisions e.g. Education Fund and Capital and Business Development loans.

The possible applications of the Fund are broad in scope. The services are focused particularly on supporting Bible Societies' development in their ability to achieve their mission.

In 2018 no new loans were advanced to Bible Societies.

#### **Investments**

There are no restrictions on the charity's power to invest. The Investments of the Association are composed of a diversified investment portfolio and surplus liquid funds.

#### **Short term investments: Cash deposits**

Surplus liquid funds are placed on short-term deposit and in treasury funds with ready access. Easy access is required because Bible Society cash demands are unpredictable. Uncertainties regarding the timing of payments to Bible Societies mean the Association needs to maintain relatively high cash levels of 6 – 8 weeks. Within this constraint, the Association places all available cash on short term deposit. Guaranteed capital return is required because all income is committed to Bible Societies within the bounds of the reserves policy. Within this constraint the Association continues actively to explore new investment opportunities offering capital security but better returns than ordinary short-term deposits and treasury funds.

#### **Short term property investments**

The Association has one short term investment property which is located in Nairobi, Kenya. The sale of the property was nearing completion at the end of 2016 with contracts having been signed and the Association receiving a deposit of 30% of the sale value in December 2016. The sale had not completed at the end of 2018 as a result of delays with local processes. Progress has been made with the property lease extension having been agreed towards the end of 2018. The Association continued to manage and maintain the property throughout 2018, retaining the risks and rewards of ownership until completion which is now expected to take place in 2019. The deposit is accounted for as deferred income until the sale of the property fully completes.

#### **S.H. Sung - Special World Service Fund**

The S.H. Sung – Special World Service Fund is an endowment fund established by a gift from Mr S.H. Sung to the UBS Fellowship. Under the terms of the gift of the fund by Mr S.H. Sung, the fund must be invested. The Association may draw income from the investment fund. The income is primarily applied to advance translation activities. The Association may not draw on the capital of the investment fund.

The Fund is invested in a diversified portfolio under the management of HSBC Private Bank (UK) Limited. The portfolio is structured to meet the objectives of long-term capital growth and a generation of annual dividend and interest income. The income target is the greater of USD 400,000 or 2% - 3% of the fund's fair value. The target rate of capital growth is at least 1% more than the US rate of inflation.

The Association's policy in respect of ethical investment requires that there is a positive impact on society and the environment. Therefore, investments directly or indirectly in companies whose business is inconsistent with the values of the Association is avoided. Whilst recognising that it is very difficult to discern all aspects of a company's business activities, the fund managers affirm the desire to avoid investing in any company that has business in armaments, alcohol, tobacco, gambling, and/or pornography industries, and earns more than 10% of its revenue in any one or more of these sectors. The debt and equity securities of such companies are to be excluded from the portfolio. Should any existing holding merge or be acquired by a company in an excluded industry, the security must be removed from the portfolio in a prudent manner.

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**Pension Funds**

The Association maintains a variety of pension arrangements for its staff around the world. The principal schemes provided are:

- United Bible Societies Pension Plan, USA: for citizens of and staff resident in the USA.
- United Bible Societies Pension Plan, Guernsey: for staff in countries where the Association has no nationally registered scheme.
- United Bible Societies Staff Retirement Benefits Scheme: for Kenyan nationals in the Nairobi office.

The United Bible Societies Pension Plans, for as far as they are defined benefit plans, were closed for new members as of 1st January 2005. They were also closed for current members in the period 2009-2010 to eliminate future service accrual. The latest actuarial valuations for the USA and Guernsey plans show a funding deficit. The Board has addressed this situation by increasing employer contributions and by seeking to limit increases in the plans' liabilities. From 2010 or 2011, active members of the schemes and the Association contribute to individual defined contribution arrangements in respect of current service.

The Association operates a defined contribution scheme for Kenyan nationals working for its Nairobi office, called United Bible Societies Staff Retirement Benefits Scheme.

The Association is also an associate employer of the British & Foreign Bible Society (1972) Pension Scheme, which its UK staff are encouraged to join. This scheme has a defined benefit and a defined contribution section. The defined benefit section closed to future service accrual from 1 October 2003. There is a past service deficit on this section; the employers have agreed a contributions schedule designed to eliminate the funding shortfall by 31 March 2029. Staff in the UK who were not in a pension scheme were auto enrolled into the defined contribution scheme with effect from 1 April 2015 if they were eligible.

The combined deficit of the pension funds at 31 December 2018 was USD 8.6 million (BFBS USD 2.9 million, Other USD 5.7 million), an increase of USD 1.4 million from 2017. The Association made additional pension payments of USD 1 million in 2018 and plans to make additional payments in 2019. In addition, part of the proceeds from the short term property investment in Kenya will be used to reduce the pension fund deficits when the sale completes.

**General Reserves**

The Trustees have examined the requirement for free reserves, which are unrestricted funds not invested in fixed assets, designated for specific purposes or otherwise committed. The Trustees consider that, given the nature of the work and funding arrangements with the supporting Societies, this should not be more than 4% of the average annual unrestricted income, or within a range of USD 700,000 to USD 1.2m, after taking account of the Association's pension liabilities. This level of reserves, in the opinion of the Trustees, will allow the Association the flexibility to cover temporary timing differences between receipts of pledged income and actual expenditure, shortfalls in income arising from exchange differences, adequate working capital for its core costs and also allow it to respond quickly to emergencies where immediate relief is needed.

The unrestricted funds as of the 31 December 2018 stand at USD 10.9 million, (2017: USD 13.4 million). This figure is composed of:

- designated reserves:	1.9million
- general reserves:	10.4million
- revaluation reserve:	7.2million
- pension reserves (deficit)	(8.6)million

The level of free reserves at the end of 2018 was USD 0.1 million which is the value of general reserves (USD 10.4 million) less the pension reserve (USD 8.6 million), and the value of intangible assets (USD 0.1 million) and tangible assets (USD 1.6 million). The level of free reserves decreased USD 1.7 million over 2017, mainly as a result of a USD 1.4 million increase in the pension fund deficit.

The revaluation reserve of USD 7.2 million is temporary as the property related to the reserve is in the process of being sold. Part of the sales proceeds will be used toward paying part of the pension deficit. The overall reserve position and policy will be reviewed as soon as that transaction is completed. Under the current policy the free reserves of USD 0.1 million are below the minimum level of reserves required.

The designated funds were reviewed at the end of 2018. There were no new designations made in 2018. The fund for exchange risk of USD 500k was used to offset the adverse exchange movements on reserves.

The Association is able to maintain a relatively low level of free reserves because it has the Capital Fund (USD 14.0 million) as a restricted reserve. The Capital Fund enables the charity to maintain an intra-UBS settlement system between member Societies, to advance funds for project start-ups before the related grant income is received, to provide working capital to bridge the gap between project commencement and draw-down of grants payable and to make long-term loans to Bible Societies for capital and business development projects. These long-term loans are disclosed on the Balance Sheet as Programme-Related Investments.

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Another part of the restricted reserves held for the International Support Programme relate to grants receivable for specific projects that have not yet been spent by the recipient Societies.

### **Custodian Trustee**

Occasionally the Association acts as agent for other organisations and receives funds on their behalf. These funds are not recognised as income and are excluded from the SOFA and balance sheet.

The Association holds cash balances in respect of the Education Fund of USD 2.2 million. The Education Fund represents accumulated contributions by Bible Societies and some UBS staff towards educational expenses of the dependent children of those who choose to be members of the Fund. The Association administers the Fund on behalf of member societies.

The Association held cash balances of USD 1.0 million at the end of 2017 to support Bible Society activity in Turkey. In November 2018 the total remaining funds of USD 0.985m were transferred to Bible Society in Turkey. Of this sum USD 0.200m was used to purchase the share capital of a company, Kitabi Mukaddes Yayincilik Matbaa Sanayi Ve Turizm Ticaret (KMAS). The remaining funds of USD 0.785m were transferred to KMAS under a deed of grant. The funds are to be used to support Bible Society activity in Turkey and establish a charitable foundation.

The Association has not prepared consolidated accounts to include KMAS on the basis that the Association cannot benefit from the ownership of the subsidiary. However, the Association remains custodian of the funds.

### **PRINCIPAL RISKS**

An in depth review of the risk register was undertaken by senior staff in 2018. This was considered by the Finance and Audit Committee and presented to the Executive Board in June 2018. The key risks and actions to mitigate these risks are set out below

- Loss of confidence in UBS governance and leadership.

Member Societies could withdraw from active engagement with global and regional activities or withdraw funding, undermining the mandate of the Association to act on behalf of the UBS Fellowship.

To mitigate this risk Global Council and Executive Board focus on mission, fulfilment of the Global Mission Team mandate, compliance with best practice, policies and procedures and transparent and effective communications. Oversight of Bible Society fulfilment of membership criteria is embedded in the governance structure and processes. Induction training for new members is provided.

- Inadequate or ineffective safety and security protocols to keep staff, volunteers or contractors safe when travelling for the Association, even where staff act against instructions.

As a result there could be harm to staff, volunteers or contractors travelling on Association business in high risk contexts.

To mitigate this risk, revised travel policy and approval processes are being produced with enhanced health and safety considerations and staff wellbeing.

- Failure to secure outstanding Bible Society debts and loans, or other commitments.

Indebted Bible Societies with financial and leadership difficulties could renege on payment obligations, (e.g. current account debts, loans, Global Stewardship Fund contributions). Grant making Bible Societies could default on commitments to projects where work has already been undertaken.

To mitigate this risk, credit limits are to be established for each member Society, actively managed by Financial Account Managers and other Association staff and overseen by their respective Governance Boards. Loan proposals are to be comprehensively assessed and there is to be proactive management of recovery plans. The impact will be further mitigated by appropriate provisioning for doubtful debts as risks emerge and obtaining appropriate security where possible on larger loans.

- Damage to reputation of the Association through inappropriate action of staff, volunteers, contractors or member Bible Societies.

There may be personal conduct, fraud or safeguarding issues which either have implications for the UBS Fellowship as a whole or specifically for the Association in terms of reputation or litigation.

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To mitigate this risk, there are to be clear expectations of Association staff for conduct and behaviour and strong financial controls in place to prevent fraud. The Membership Committee regularly reviews a "watch list" of Bible Societies which would include Reputational Issues.

- Impact of the UK's exit from the European Union.

The Association has considered the impact of the UK's exit from the European Union and does not anticipate that this will affect the ability of the Association to continue to use the UK as a viable operational and legal base. The current short term volatility in the sterling exchange rate remains an issue to watch in 2019 as both income and expenditure is recorded in USD and the income operates on budgeted rates of exchange. The Association receives its income in up to 20 major currencies and operates in USD. Therefore, volatility in one currency will have only a limited effect on the finances of the organisation.

## **TRUSTEES' RESPONSIBILITIES**

The Trustees (who are also directors of the Association for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations. Company law requires the Trustees to prepare financial statements for each financial year. Under that law, the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law), including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## **GOING CONCERN**

The Association is dependent for much of its funding on the continuing support of the members of the UBS Fellowship, particularly the resourcing Bible Societies. The Association made a decision that all Bible Societies belonging to the UBS Fellowship would contribute to the Global Stewardship Fund, (based on a variable percentage of the different sources of gross income). The Global Stewardship Fund has in 2018 provided the Association with unrestricted income of approximately USD 9.6m (2017: USD 10.0m). In 2018, at the request of Trustees, the methodology for calculating contributions to the Global Stewardship Fund was reviewed and a new methodology agreed by Trustees and implemented for 2019. The aim remains to fund the operational expenses of the Association from the Global Stewardship Fund. The Trustees have a reasonable expectation that the charity has adequate resources and is able to generate future resources to continue its operations for the forthcoming year. Accordingly, they continue to adopt the going concern basis in preparing the annual report and accounts.

The Association had strong positive cash and short-term investment balances, of USD 21.5 million at the end of the year.

**REPORT OF THE TRUSTEES (including Strategic Report)**  
**For the year ended 31 December 2018**

**Disclosure of information to auditor**

The Trustees confirm that:

- so far as each Trustee is aware, there is no relevant audit information of which the charitable company's auditor is unaware;  
and
- the Trustees have taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

The Trustees' Report, including the Strategic Report, was approved by the Board on 2019

and signed on its behalf by Anthony Lamuel (Trustee) on 2019

## **Independent auditor's report to the members of United Bible Societies Association**

### **Opinion**

We have audited the financial statements of United Bible Societies Association (the 'charitable company') for the year ended 31 December 2018, which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102; The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We have been appointed as auditor under the Companies Act 2006 and report in accordance with regulations made under that Act. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the financial statements section' of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report and Accounts, set out on pages 3 to 43 other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic Report and the Directors' Report, prepared for the purposes of company law, included in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Strategic Report and the Directors' Report included in the Report of the Trustees have been prepared in accordance with applicable legal requirements.

## **Independent auditor's report to the members of United Bible Societies Association (continued)**

### **Matter on which we are required to report under the Companies Act 2006**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic Report or the Directors' Report included in the Report of the Trustees.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees for the financial statements**

As explained more fully in the Trustees' Responsibilities statement set out on page 12, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Carol Rudge BSc FCA**

Senior Statutory Auditor

for and on behalf of Grant Thornton UK LLP

Statutory Auditor, Chartered Accountants

London

Date:

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 December 2018

		Unrestricted Funds USD'000	Restricted Funds USD'000	Endowment Funds USD'000	2018 Total Funds USD'000	2017* Total Funds USD'000
<b>Income and endowments from:</b>						
Donations and legacies	3	112	39,369	-	39,481	38,426
Charitable activities	4	10,071	-	-	10,071	10,367
Investments	5	611	838	-	1,449	1,289
<b>Total income</b>		<b>10,794</b>	<b>40,207</b>	<b>-</b>	<b>51,001</b>	<b>50,082</b>
<b>Expenditure on:</b>						
Raising funds	6	-	-	191	191	68
Charitable activities:						
International Support Programme	7	2,484	35,750	-	38,234	32,133
Consultancy and Services to Bible Societies	7	8,245	5,295	-	13,540	12,154
		10,729	41,045	-	51,774	44,287
<b>Total expenditure</b>		<b>10,729</b>	<b>41,045</b>	<b>191</b>	<b>51,965</b>	<b>44,355</b>
<b>Net movement in funds before gains/(losses) on investments</b>		<b>65</b>	<b>(838)</b>	<b>(191)</b>	<b>(964)</b>	<b>5,727</b>
Net (losses)/gains on investments	16	-	(259)	(3,059)	(3,318)	3,410
Net gains/(losses) on short term property investment	12	70	-	-	70	(114)
<b>Net income/(expenditure)</b>		<b>135</b>	<b>(1,097)</b>	<b>(3,250)</b>	<b>(4,212)</b>	<b>9,023</b>
<b>Transfer between funds</b>	11,12	-	-	-	-	-
<b>Other recognised gains/(losses)</b>						
Actuarial (losses)/gains on defined benefit pension schemes	9	(1,973)	-	-	(1,973)	748
Exchange rate movements on reserves	11,12	(652)	(27)	-	(679)	49
<b>Net movement in funds</b>		<b>(2,490)</b>	<b>(1,124)</b>	<b>(3,250)</b>	<b>(6,864)</b>	<b>9,820</b>
<b>Reconciliation of funds</b>						
Total funds brought forward	11,12	13,422	29,680	29,137	72,239	62,419
<b>Total funds carried forward</b>	11,12	<b>10,932</b>	<b>28,556</b>	<b>25,887</b>	<b>65,375</b>	<b>72,239</b>

\* Expenditure has been reanalysed across 'Raising funds' and 'Charitable activities' to better reflect the activities of the Charity. This has resulted in a reduction in the number of categories disclosed under 'Expenditure on Charitable activities' from three to two. The 2017 comparative figures have been disclosed under this reanalysed presentation. Further information is provided in notes 6 and 7.

The notes on pages 20 to 43 form an integral part of these Financial Statements



**UNITED BIBLE SOCIETIES ASSOCIATION  
BALANCE SHEET  
as at 31 December 2018**

	Notes	31 December 2018		31 December 2017	
		USD'000	USD'000	USD'000	USD'000
<b>FIXED ASSETS</b>					
Intangible assets	14		76		197
Tangible assets	15		1,633		1,685
Investments	16		27,412		30,911
Programme-related investments	17		3,800		5,008
			<u>32,921</u>		<u>37,801</u>
<b>CURRENT ASSETS</b>					
Debtors	18	30,922		25,244	
Short term property investment	19	7,684		7,614	
Short term bank deposits	19	2,500		290	
Cash at bank and in hand		18,994		27,459	
		<u>60,100</u>		<u>60,607</u>	
<b>CREDITORS</b>					
Amounts falling due within one year	20	<u>(18,423)</u>		<u>(17,838)</u>	
<b>Net current assets</b>			<u>41,677</u>		<u>42,769</u>
<b>Total assets less current liabilities</b>			74,598		80,570
<b>CREDITORS</b>					
Amounts falling due after more than one year	21		<u>(298)</u>		<u>(414)</u>
			74,300		80,156
<b>PROVISIONS</b>					
	22		<u>(276)</u>		<u>(650)</u>
<b>Total assets less liabilities excluding pension liability</b>			<u>74,024</u>		<u>79,506</u>
Pension liability	9		<u>(8,649)</u>		<u>(7,267)</u>
<b>Total assets less liabilities including pension liability</b>			<u>65,375</u>		<u>72,239</u>
<b>REPRESENTED BY:</b>					
Permanent endowment funds	10		25,887		29,137
Restricted funds	11		28,556		29,680
Unrestricted funds : designated	12	1,935		2,558	
Unrestricted funds : general	12	10,453		11,008	
revaluation reserve	12	7,193		7,123	
Unrestricted funds before pension reserve		<u>19,581</u>		<u>20,689</u>	
Pension reserve	9	<u>(8,649)</u>		<u>(7,267)</u>	
			<u>10,932</u>		<u>13,422</u>
			<u>65,375</u>		<u>72,239</u>

The notes on pages 20 to 43 form an integral part of these Financial Statements

The financial statements of United Bible Societies Association, registered number 02264875, were approved by the Board

and authorised for issue on

2019

and signed on its behalf by Anthony Lamuel (Trustee) on

2019

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**CASH FLOW STATEMENT**  
for the year ended 31 December 2018

	Year ended 31 December 2018		Year ended 31 December 2017	
	USD'000	USD'000	USD'000	USD'000
<b>Cash flows from operating activities:</b>				
<b><i>Net cash provided by (used in) operating activities</i></b>		(7,033)		4,156
<b>Cash flows from investing activities:</b>				
Dividends, interest and rents from investments	1,449		1,289	
Proceeds from the sale of property and equipment	1		1	
Purchase of property and equipment	(52)		(44)	
Proceeds from sale of investments	6,917		22,095	
Purchase of investments	(6,763)		(22,798)	
<b><i>Net cash provided by (used in) investing activities</i></b>		1,552		543
<b><i>Change in cash and cash equivalents in the reporting period</i></b>		(5,481)		4,699
Cash and cash equivalents at the beginning of the reporting period		27,749		22,830
Change in cash and cash equivalents due to exchange rate movements		(774)		220
<b><i>Cash and cash equivalents at the end of the reporting period</i></b>		21,494		27,749

The notes on pages 20 to 43 form an integral part of these Financial Statements

**UNITED BIBLE SOCIETIES ASSOCIATION  
NOTES TO THE CASH FLOW STATEMENT  
for the year ended 31 December 2018**

<b>Reconciliation of net income/(expenditure) to net cash flow from operating activities</b>	<b>Year ended 31 December 2018 USD'000</b>	<b>Year ended 31 December 2017 USD'000</b>
<b><i>Net income for the reporting period (as per the statement of financial activities)</i></b>	(4,212)	9,023
Adjustments for:		
Depreciation charges	103	95
Amortisation	121	219
Losses/(gains) on investments	3,318	(3,410)
(Gains)/losses on short term property investments	(70)	114
Losses on derivatives	-	75
Programme related investments – new loans	-	(1,496)
Programme related investments – repayments	1,208	1,132
Dividends, interest and rents from investments	(1,449)	(1,289)
(Increase) in debtors	(5,678)	(100)
Increase/(decrease) in creditors	469	(62)
(Decrease) in provisions	(843)	(145)
<b><i>Net cash provided by (used in) operating activities</i></b>	(7,033)	4,156

**Analysis of cash and cash equivalents**

	<b>2018 USD'000</b>	<b>2017 USD'000</b>
Cash in hand	18,994	27,459
Cash on term deposit	2,500	290
<b>Total cash and cash equivalents</b>	21,494	27,749

The notes on pages 20 to 43 form an integral part of these Financial Statements

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS**  
**For the year ended 31 December 2018**

**1. STATUS OF THE CHARITY**

The Association is a company limited by guarantee, registered in England and Wales. There is no ultimate controlling party. The extent of liability of the members is to contribute GBP 1.00 each in the event of a winding up of the Association.

The Association is a registered charity and as such is exempt from taxation on its income and gains to the extent that they are applied to its charitable purposes.

**2. ACCOUNTING POLICIES**

**a) Basis of preparation**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention except for investments, which have been included at fair value, in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) Charities SORP (FRS 102), (effective from 1 January 2015), and the Charities Act 2011/Companies Act 2006.

Going concern: the going concern basis was adopted in preparing the annual report and accounts. The Trustees' Report sets out the grounds for this approach.

**b) Fund accounting**

The capital funds comprise contributions to support the financial capability of Bible Societies. Unrestricted funds comprise non-repayable contributions together with accumulated surpluses and deficits on amounts available for use at the discretion of the Trustees in furtherance of the general charitable objectives. If part of an unrestricted fund is earmarked for a particular purpose, it is designated as a separate fund; the designation has an administrative purpose only and does not legally restrict the Trustees' discretion to apply the fund. Restricted funds are funds subject to specific conditions imposed by the donors. Endowment funds are held by the Association on a permanent basis and should be kept under the terms of the gift. The Association keeps one endowment fund (S.H. Sung Special World Service Fund) in trust and is allowed to draw income from the fund, through interest and dividends of the Fund investments, but should maintain the capital of the fund. A description of the various funds is given in note 2 (under q) to the accounts.

**c) Foreign currency conversion**

Assets and liabilities in foreign currencies have been converted at the exchange rates ruling at the balance sheet date. Transactions during the year have been converted at the rate ruling when the transaction occurred. Any exchange gains or losses arising from a change in exchange rates subsequent to the date of the conversion are presented after net income/expenditure, before other recognised gains and losses, in the Statement of Financial Activities.

The USD is the reporting currency. Transactions and activities from the UK are originally denominated in £Sterling but are translated at the rate prevailing in the month of the activity into USD for all income and expenditure activities. Likewise, any transaction that is not in USD is translated to USD on the same principles.

Assets and liabilities are converted at the rate ruling at the balance sheet date. Income and expenditure and cash flows are converted at the rate ruling when the transaction occurred. Exchange differences arising on re-translation at the closing rate of the opening net investments and, the SOFA surplus or deficit at the closing rate are compared to the average rate of exchange. They are then presented after the net income/expenditure within the other recognised gains and losses section of the SOFA.

**d) Significant judgements and estimates**

Preparation of the financial statements requires Trustees to make significant judgements and estimates. The items in the financial statements where estimates have been made include depreciation (note 2f), the valuation of investments including property (notes 2h, 2i) and the defined benefit pension deficit (note 2n). The items in the financial statements where judgements have been made is the provision for bad debts (note 2g, 2j), the sale of the short term property investment and the treatment of a subsidiary in Turkey. It is considered that there is significant uncertainty around the sale of the property in Kenya not to

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

recognise the sale, although contracts have been exchanged and a 30% deposit of the sale value received. In 2018, the Association purchased shares in a company in Turkey and transferred other funds to the company under a deed of trust. The company has not been consolidated because the Association cannot benefit from the ownership of the company but remains custodian of the funds (note 27).

e) **Intangible Fixed Assets**

Assets are capitalised at cost.

Costs relating to the purchase and development of financial software across the UBS Fellowship have been recognised as intangible fixed assets when acquired.

Computer software is amortised in equal annual instalments over its expected useful life.

f) **Fixed Assets**

Assets are capitalised at cost.

Land and buildings acquired among the net assets of branches acquired from connected companies were re-valued to fair value on or around the date of acquisition. This value is treated as the acquisition cost to the Association.

Depreciation is calculated to write down the cost of tangible fixed assets, less their estimated residual value, over their expected lives. The rates and method of calculation are as follows:

Land and buildings: land is not depreciated; buildings are depreciated at 2.5% per annum on cost

Fixtures and fittings: 10% - 20% per annum on cost

Computer equipment: 25% - 33% per annum on cost

Depreciation in respect of assets in the course of construction commences in the year they are brought into use.

g) **Programme-related investments**

Programme-related investments are measured at the amount paid, with the carrying amounts adjusted for any repayment and adjusted if necessary for any impairment.

h) **Investment Property**

In accordance with FRS 102, investment properties are re-valued annually at their fair value. Gains or losses on revaluation are charged through the SOFA to the revaluation reserve. No depreciation is provided in respect of investment properties.

i) **Investments**

**Quoted investments**

Quoted investments comprise of publicly quoted listed securities which include shares, bonds and units. Quoted investments are stated at fair value at the balance sheet date. The basis of fair value for quoted investments is equivalent to the fair value, using the mid-market price at the close of business.

**Derivatives**

Derivatives held at year end are valued at the fair value based on the forward currency exchange rates at 31 December.

j) **Financial instruments**

Cash is accounted for at the amount held. Debtors and creditors are measured at the amounts expected to be paid or received. Debtor balances are reviewed annually and provisions are made against potential bad debts.

k) **Concessionary Loans**

Concessionary loans are loans received from other Bible Societies. They are recognised at the amount advanced less any repayments. Loans are either interest free or interest is charged at a rate agreed between the Association and the lender. Loans due after five years are interest free. (see note q2 below).

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**l) Income**

All incomes are included in the SOFA when the charity is legally entitled to the income. The amount can be quantified with reasonable accuracy and receipt is probable. The following specific policies apply to categories of income:

**Global Stewardship Fund & General Funds:** These are annual and are accounted for in the year to which they relate.

**Legacies:** Legacies are recorded when the Association has entitlement and there is sufficient probability of receipt. No value is included where the legacy is subject to a life interest held by another party.

**Gifts in kind:** Gifts donated for distribution are included at the value to the charity and recognised as income when they are distributed to the projects. Gifts donated for use by the charity are included at the value to the charity. This is usually the amount the charity would expect to pay for an equivalent item.

**Grants from Bible Societies:** Grants from member Societies are brought into the accounts on a receivable basis. Where related to performance and specific deliverables, grants are accounted for as the charity earns the right to consideration by its performance. Where income is received in advance of its recognition, it is deferred and included in creditors; where entitlement occurs before income is received, the income is accrued.

Capital grants are accounted for as income as soon as they are receivable. Grants received for a specific purpose are accounted for as restricted funds. Grants received that the Trustees are free to apply to any of the charity's activities are treated as unrestricted funds.

**Investment income:** This is recognised on a receivable basis.

**Custodian trustee:** Occasionally the charity acts as agent for other organisations and receives funds on their behalf. These funds are not recognised as income and are excluded from the SOFA and balance sheet.

**m) Expenditure**

Expenditure is recognised when a liability is incurred. For all categories of expenditure on the Statement of Financial Activities, classes of expenditure are accounted for as follows:

**Staff costs:** are allocated to charitable activities on the basis of time spent on each activity.

**Support costs:** include central functions and governance costs and have been allocated to activity cost categories in the proportion to sum of the direct costs of those activities and the staff cost allocated on the basis of time spent on each activity.

**Grants payable:** grants to member Societies are recognised when a constructive obligation arises that results in the payment being unavoidable. Grants paid out of restricted income are treated as expenditure of restricted funds; grants paid out of unrestricted income are treated as expenditure of unrestricted funds.

**n) Pensions**

*Defined benefit schemes:*

The amounts charged to expenditure are the administration costs and gains or losses on settlements and curtailments. They are included as part of staff costs. Past service costs are recognised immediately in the Statement of Financial Activities if benefits have vested. If benefits have not vested immediately, costs are recognised over the period until vesting occurs. The interest cost and expected return on assets are shown as a net amount within other financial costs or interest. Actuarial gains or losses are recognised immediately in 'Other recognised gains and losses'.

Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis, using the projected unit method and discounted at a rate equivalent to the current rate of return, which is on a high quality corporate bond of equivalent currency and term to the scheme liabilities. Actuarial valuations are obtained triennially for the British & Foreign Bible Society (1972) Pension Scheme and are updated at each balance sheet date. Actuarial valuations are obtained annually for the United Bible Societies Pension Plan, Florida and triennially for the United Bible Societies Pension Plan, Guernsey. The resulting defined benefit asset or liability is presented separately after other net assets on the face of the balance sheet.

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

*Defined contribution scheme:*

The amount charged to the Statement of Financial Activities in respect of pension costs is the contributions payable in the year.

**o) Operating leases**

Operating lease rentals are charged to expenditure as incurred.

**p) Taxation**

The company's activities are all in pursuit of its charitable objectives and exempt from income tax. Irrecoverable VAT is charged against the category of expenditure for which it was incurred.

**q) Funds**

**q1) International Support Programme**

This fund receives contributions from and makes grants to member Bible Societies, generally on an annual basis. Contributions are received for both general purposes, treated as unrestricted funds, and specified projects, treated as restricted funds.

**q2) Capital Fund**

Member Societies have made contributions to this Fund, which provides working capital to the International Support Programme. This enables it to cope with timing differences between payment and receipt of members' grants to and from the International Support Programme and draw down and repayment of loans. The contributions to the Fund are non-repayable. The Fund is at the disposal of the Association to apply in all situations requiring capital support of its various operations, and forms part of the restricted funds of the charity.

Loans are sometimes made by Bible Societies to the Fund to finance loans for other Bible Societies' capital projects; these are included in creditors. Repayment terms usually match the terms of the corresponding loans out. Terms vary according to the nature of the project; typically, they will be interest free or at a nominal rate of interest, and for a period of three to ten years.

**q3) SH Sung Special World Service Fund**

The SH Sung Special World Service Fund is a gift of capital made by a benefactor of the United Bible Societies, for the purpose of being invested and applying the dividend and interest income towards translation projects, in the International Support Programme. As such, it has been treated as a permanent endowment fund in the accounts of the Association. On receipt of advice from the Charity Commission during 2012, the Trustees recognised that the fund is a permanent endowment held upon trust, rather than part of the Association's corporate property. After obtaining legal advice and developing the Trust Deed, the Trust was registered with the Charity Commission in the course of 2015 under number 800058-1. The Commission agreed that the reporting of the Trust could be included in the Association's accounts.

**3. DONATIONS AND LEGACIES**

	<b>Unrestricted Funds USD'000</b>	<b>Restricted Funds USD'000</b>	<b>Endowment Funds USD'000</b>	<b>2018 Total USD'000</b>	<b>2017 Total USD'000</b>
Grants from Bible Societies	-	39,369	-	39,369	36,952
Other donations	112	-	-	112	1,474
	<u>112</u>	<u>39,369</u>	<u>-</u>	<u>39,481</u>	<u>38,426</u>

The Grants from Bible Societies are all restricted. The other donations of USD 112k (2017: USD 1,474k) of which USD 112k (2017: USD 707k) was unrestricted, USD 0k (2017: USD 3k) was restricted and USD 0k (2017: 764k) was endowment.

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
For the year ended 31 December 2018

**4. INCOME FROM CHARITABLE ACTIVITIES**

	<b>2018</b>	<b>2017</b>
	<b>Total</b>	<b>Total</b>
	<b>USD'000</b>	<b>USD'000</b>
Global Stewardship Fund	9,625	9,985
Other income	446	382
	10,071	10,367
	10,071	10,367

All income in both years is unrestricted.

**5. INCOME FROM INVESTMENTS**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>2018</b>	<b>2017</b>
	<b>Funds</b>	<b>Funds</b>	<b>Total</b>	<b>Total</b>
	<b>USD'000</b>	<b>USD'000</b>	<b>USD'000</b>	<b>USD'000</b>
Bank interest	329	-	329	152
Interest on balances with Bible Societies	112	-	112	155
Sung Fund income	-	765	765	741
Braga Fund income	-	59	59	56
Olivier Beguin Fund income	-	14	14	13
Investment property income	170	-	170	172
	611	838	1,449	1,289
	611	838	1,449	1,289

The bank interest, interest on balances with Bible Societies and investment property income is unrestricted.

Investment income generated by the Sung Fund is restricted income. This investment income is, as agreed with the original donor of the fund used for restricted expenditure on translation activities. The Braga Fund and the Olivier Beguin Fund are both restricted income.

**6. RAISING FUNDS**

	<b>Direct costs</b>	<b>Support costs</b>	<b>2018 Total</b>	<b>2017 Total*</b>
	<b>USD'000</b>	<b>USD'000</b>	<b>USD'000</b>	<b>USD'000</b>
Investment management fees	191	-	191	68

\* Expenditure has been reanalysed across 'Raising funds' and 'Charitable activities' to better reflect the activities of the Charity. Expenditure on 'Raising funds' in 2017 has therefore been reanalysed to USD 68k compared to the previously disclosed figure of USD 1,240k in the 2017 financial statements.

Investment management fees are endowment fund expenditure.

**7. CHARITABLE ACTIVITIES**

**International Support Programme**

	<b>Direct Expenditure</b>	<b>Support Costs</b>	<b>2018 Total</b>	<b>2017 Total*</b>
	<b>USD'000</b>	<b>USD'000</b>	<b>USD'000</b>	<b>USD'000</b>
<b>Grants for Bible Societies:</b>				
Total grants to grant receiving Bible Societies	35,750	-	35,750	29,444
Grant management costs	1,888	596	2,484	2,689
	37,638	596	38,234	32,133
	37,638	596	38,234	32,133

\* Expenditure has been reanalysed across 'Raising funds' and 'Charitable activities' to better reflect the activities of the Charity. Expenditure on 'International Support Programme' in 2017 has therefore been reanalysed to USD 32,133k compared to the previously disclosed figure of USD 30,851k in the 2017 financial statements.



**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

Expenditure on the International Support Programme was USD 38,234k (2017: USD 32,133k) of which USD 2,484k was unrestricted (2017: USD 2,689k) and USD 35,750k was restricted (2017: USD 29,444k).

**Consultancy and Services to Bible Societies**

	<b>Direct Expenditure USD'000</b>	<b>Support Costs USD'000</b>	<b>2018 Total USD'000</b>	<b>2017 Total* USD'000</b>
Translation	6,615	867	7,482	7,002
Publishing	1,394	124	1,518	1,245
Communications	559	122	681	906
Management & Finance	2,235	412	2,647	2,265
Other	1,188	24	1,212	736
	11,991	1,549	13,540	12,154

\* Expenditure has been reanalysed across 'Raising funds' and 'Charitable activities' to better reflect the activities of the Charity. Expenditure on 'Consultancy and Services to Bible Societies' in 2017 has therefore been reanalysed to USD 12,154k compared to the previously disclosed figure of USD 12,264k in the 2017 financial statements.

Expenditure on Consultancy and Services to Bible Societies was USD 13,540k (2017: USD 12,154k) of which USD 8,245k was unrestricted (2017: USD 7,710k) and USD 5,295k was restricted (2017: USD 4,444k).

**Analysis of Support costs**

Support costs include the staff and non-staff cost of the support functions of human resources, finance, information technology, facilities and management of the organisation including governance, where such management does not relate directly to charitable activities or raising funds. As a facilitating and support organisation, the Association's primary means of fulfilling its objectives is through its staff, and expenditure on support costs is proportionate to the time, and related cost, of those staff. Support costs, both staff and non-staff, have been allocated to charitable activities and raising funds on the basis of time, and the related staff cost, spent directly by staff on those activities.

**Summary of Support costs**

	<b>Support Costs USD'000</b>	<b>Governance Costs USD'000</b>	<b>2018 Total USD'000</b>	<b>2017 Total* USD'000</b>
International Support Programme	562	34	596	845
Consultancy and Services to Bible Societies	1,459	90	1,549	1,732
	2,021	124	2,145	2,577

\* Expenditure has been reanalysed across 'Raising funds' and 'Charitable activities' to better reflect the activities of the Charity. Expenditure on 'Support costs' in 2017 has therefore been reanalysed to USD 2,577k compared to the previously disclosed figure of USD 570k in the 2017 financial statements.

Total Charitable Activities include:	<b>2018 USD'000</b>	<b>2017 USD'000</b>
Contributions to United Bible Societies non-UK pension schemes	800	765
Depreciation	103	95
Amortisation	121	219
Operating lease rentals		
- Land & buildings	80	76
Fees payable to the company's auditors:		
- For the audit of the company's annual accounts	61	60
- For the audit of the Nairobi office's HIV/AIDS program, Kenya (affiliate of UK auditor)	24	22
- Other advice - UK	4	23

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**8. PARTICULARS OF EMPLOYEES**

	<b>2018</b>	<b>2017*</b>
	<b>Number</b>	<b>Number</b>
The average number of persons employed during the year was as follows:		
<b>Charitable activities</b>		
International Support Programme	25	31
Consultancy and Services to Bible Societies	67	64
	92	95

\* Staff numbers for 2017 have been reanalysed to better reflect the activities of the Charity. There are no staff allocated to 'Raising funds' compared to the previously disclosed figure of 8 in the 2017 financial statements.

The staff numbers have been time apportioned for staff that left and those that joined during 2018.

The related remuneration was as follows:

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Salaries	4,948	4,818
Social security costs	466	423
Other pension costs	682	580
Other benefits	389	381
	6,485	6,202

The number of employees with emoluments for the year of over GBP 60,000 (approximately USD 80,000) was as follows:

	<b>2018</b>	<b>2017</b>
USD 80,000 - USD 89,999	7	5
USD 90,000 - USD 99,999	3	8
USD 100,000 - USD 109,999	4	3
USD 110,000 - USD 119,999	1	1
USD 120,000 - USD 129,999	2	1
USD 130,000 - USD 139,999	2	1
USD 140,000 - USD 149,999	1	-
USD 170,000 - USD 179,999	-	1

Employer contributions to the defined contribution section of the BFBS Pension Scheme in respect of three of these higher paid employees totalled GBP 68,184 (2017: three higher paid employees; contributions totalled GBP 27,216).

For the other higher paid employees the Association makes contributions to personal pension plans or to national schemes in their country of origin in respect of current service.

Remuneration and benefits paid to key management personnel in 2018 totalled USD 1,071,118 (2017: USD 825,308). Key management personnel are defined as Officers of the Association and are listed on page 3 of this Report.

Redundancy payments and termination payments in 2018 totalled USD nil (2017: USD nil).

None of the Trustees received any remuneration during the year (2017: USD nil). Reimbursement of expenses to five Trustees (2017: six) or their respective Bible Societies amounted to USD 23,880 (2017: USD 33,930). These expenses were incurred during meetings of the United Bible Societies Global Council, the Executive Board and its Committees and working groups and were not solely connected with the board meetings of the Association. See note 24 regarding related party transactions.

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**9. PENSION COSTS**

The Association accounts for its responsibilities in respect of three defined benefit pension schemes:

- British and Foreign Bible Society (1972) Pension Scheme
- United Bible Societies Pension Plan, Florida
- United Bible Societies Pension Plan, Guernsey.

**Movements in Deficit during the year:**

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Deficit in schemes at beginning of year	(7,267)	(8,333)
Movement in year:		
Administration costs	(164)	(172)
Contributions from regular budget	1,036	1,015
Exchange differences	122	(202)
Past service costs	(170)	-
Other finance charge	(233)	(323)
Actuarial gain	(1,973)	748
Deficit in schemes at end of year	(8,649)	(7,267)

**British and Foreign Bible Society (1972) Pension Scheme:**

The Association is an associate employer of the British and Foreign Bible Society (1972) Pension Scheme. The assets of the Scheme are administered by Pension Scheme Trustees in a fund independent from the Scheme employers. The Scheme has two sections: defined benefit and defined contribution. The defined benefit section closed to further service accrual on 30th September 2003. The defined contribution section opened on 1st October 2003.

**Defined Benefit Section**

In March 2005, the principal employer made a contribution of GBP 2 million towards its share of the past service deficit on the Scheme. It was at this point that the actuary carried out calculations to establish separate rates of contribution by the participating employers.

A full actuarial valuation was carried out as at 31 March 2018 and updated to 31 December 2018 by a qualified independent actuary. The principal assumptions used by the actuary for this disclosure were:

	<b>2018</b>	<b>2017</b>
Discount rate	2.80%	2.60%
Price inflation: RPI	3.2%	3.2%
Price inflation: CPI	2.2%	2.2%
Rate of increase in salaries		
Pension increases:		
- pension accrued before 6 April 1997	3.0%	3.0%
- pension accrued after 6 April 1997	3.6%	3.6%
Mortality	100% of S1NxA tables with the CMI 2017 projection model and a long-term rate of improvement of 1.25% pa	100% of S1NxA tables with the CMI 2016 projection model and a long-term rate of improvement of 1.00% pa

The Association contributed USD 236,100 in 2018 (2017: USD 249,800). There were no outstanding employee or employer contributions payable to the scheme at 31 December 2018 (2017: USD nil). The Scheme is closed and the 31 December 2018 valuation used the projected unit method for valuing liabilities.

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**Employee benefit obligations**

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Present value of funded obligations	(11,525)	(11,280)
Fair value of Scheme assets	8,653	9,055
Net deficit on BFBS 1972 pension scheme	<u>(2,872)</u>	<u>(2,225)</u>

**Change in the present value of the defined benefit obligation**

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Present value of defined benefit obligation at 1 January	(11,280)	(10,036)
Interest cost	(272)	(308)
Experience (losses) on liabilities	(1,083)	(88)
Changes to demographic assumptions	(122)	84
Changes to financial assumptions	365	(363)
Currency exchange differences	620	(953)
Past service costs	(170)	-
Benefits paid	417	384
Present value of defined benefit obligation at 31 December	<u>(11,525)</u>	<u>(11,280)</u>

**Change in the fair value of Scheme assets**

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Fair value of Scheme assets at 1 January	9,055	7,905
Interest on assets	220	243
Return on plan assets less interest	144	371
Currency exchange differences	(498)	751
Employer contributions	236	250
Benefits paid	(417)	(384)
Administration costs	(87)	(81)
Fair value of Scheme assets at 31 December	<u>8,653</u>	<u>9,055</u>

**Scheme assets**

	<b>Value at 31 December 2018</b>	<b>Assets in the Scheme as % total scheme assets</b>	<b>Value at 31 December 2017</b>	<b>Assets in the Scheme as % total scheme assets</b>
	<b>USD'000</b>		<b>USD'000</b>	
Equities	2,209	26%	1,965	22%
Bonds	3,823	44%	4,399	49%
Other	2,621	30%	2,691	29%
Total fair value of assets	<u>8,653</u>	100%	<u>9,055</u>	100%
Present value of scheme liabilities	<u>(11,525)</u>		<u>(11,280)</u>	
Deficit	<u>(2,872)</u>		<u>(2,225)</u>	

**Amounts recognised in the Statement of Financial Activities**

**Net incoming resources before other recognised gains and losses**

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Interest on liabilities	272	308
Interest on assets	(220)	(243)
Administration costs	87	81
Past service cost	170	-
	<u>309</u>	<u>146</u>

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**Other recognised gains and losses**

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
(Gains) on scheme assets in excess of interest	(144)	(371)
Experience losses on liabilities	1,083	88
(Gains)/losses from changes to financial assumptions	(365)	363
Losses/(gains) from changes to demographic assumptions	122	(84)
	696	(4)
	696	(4)

**Defined Contribution Section**

The employer contributions charged in the year were USD 288,270 (2017: USD 250,500). There were nil outstanding employer contributions payable to the scheme on 31 December 2018, (31 December 2017 USD nil).

**United Bible Societies Pension Plan, Florida and United Bible Societies Pension Plan, Guernsey:**

The Association is the principal employer for the United Bible Societies Pension Plans.

The United Bible Societies Pension Plan (Guernsey) is a defined benefit scheme held in a trust established in Guernsey. A Corporate Trustee administers the assets of the scheme. The scheme fund is independent from the scheme employer.

The United Bible Societies Pension Plan (Florida) is a defined benefit scheme established in the USA and administered in accordance with United States ERISA pension regulations. A Custodian administers the assets of the scheme. The scheme fund is independent from the scheme employer.

Both schemes were closed to future service accruals from 31 December 2010. During 2010, active members of the schemes established individual defined contribution arrangements and became deferred members of the Plans. The Association makes contributions to these individual arrangements in respect of current service.

A full actuarial valuation of the United Bibles Societies Pension Plan, Guernsey, was carried out as at 1 January 2018 and of the United Bible Societies Pension Plan, Florida, as at 1 January 2018. They were updated to 31 December 2018 by a qualified independent actuary. The principal assumptions used by the actuary for this disclosure were:

	<b>2018</b>	<b>2017</b>
Discount rate	4.18%	3.58%
Price inflation	1.9%	1.9%
Rate of increase in salaries		
Pension increases:	0.0%	0.0%
Mortality	Rates in accord with the RP-2014 total dataset; projected with Scale MP- 2018 mortality table	Rates in accord with the RP-2014 total dataset; projected with Scale MP- 2017 mortality table

The Association contributed USD 800,000 to the schemes in 2018 (2017: USD 765,000). There were no outstanding employee or employer contributions payable to the Scheme at 31 December 2018 (2017: USD nil). The Scheme is closed and the 31 December 2018 valuation used the projected unit method for valuing liabilities.

**Employee benefit obligations**

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Present value of funded obligations	(23,149)	(25,266)
Fair value of Scheme assets	17,373	20,224
	(5,776)	(5,042)
	(5,776)	(5,042)

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**Change in the present value of the defined benefit obligation**

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Present value of defined benefit obligation at 1 January	(25,266)	(24,698)
Interest cost	(868)	(972)
Experience (losses) on liabilities	(491)	(989)
Gains from changes to demographic assumptions	76	210
Gains/(losses) from changes to financial assumptions	1,333	(1,267)
Benefits paid	2,067	2,450
Present value of defined benefit obligation at 31 December	<u>(23,149)</u>	<u>(25,266)</u>

**Change in the fair value of Scheme assets**

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Fair value of Scheme assets at 1 January	20,224	18,496
Interest on assets	687	714
Return on plan asset less interest	(2,194)	2,790
Employer contributions	800	765
Benefits paid	(2,067)	(2,450)
Administration costs	(77)	(91)
Fair value of Scheme assets at 31 December	<u>17,373</u>	<u>20,224</u>

**Scheme assets**

	<b>Value at 31 December 2018</b>	<b>Assets in the Scheme as % total scheme assets</b>	<b>Value at 31 December 2017</b>	<b>Assets in the Scheme as % total scheme assets</b>
	<b>USD'000</b>		<b>USD'000</b>	
Equities	16,052	92%	17,429	86%
Bonds	5,916	34%	5,923	29%
Other	(4,595)	(26%)	(3,128)	(15%)
Total fair value of assets	<u>17,373</u>	100%	<u>20,224</u>	100%
Present value of Scheme liabilities	<u>(23,149)</u>		<u>(25,266)</u>	
Deficit	<u>(5,776)</u>		<u>(5,042)</u>	

**Amounts recognised in the Statement of Financial Activities**

**Net incoming resources before other recognised gains and losses**

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Interest on liabilities	868	972
Interest on assets	(687)	(714)
Administration costs	77	91
	<u>258</u>	<u>349</u>

**Other recognised gains and losses**

	<b>2018</b>	<b>2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Losses/(gains) on Scheme assets in excess of interest	2,194	(2,790)
Experience losses on liabilities	491	989
(Losses)/gains from changes to financial assumptions	(1,333)	1,267
(Gains) from changes to demographic assumptions	(76)	(210)
	<u>1,276</u>	<u>(744)</u>

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**10. PERMANENT ENDOWMENT FUNDS**

	Movements in Funds:					Balance 31 December 2018 USD'000
	Balance 1 January 2018 USD'000	Incoming resources USD'000	Expenditure USD'000	Transfers USD'000	Other recognised gains & losses USD'000	
	SH Sung – Special World Service Fund	29,137	-	(191)	-	

The SH Sung Special World Service Fund is a gift of capital made by a benefactor of the United Bible Societies, for the purpose of being invested and applying the dividend and interest income towards translation projects, in the International Support Programme. As such, it has been treated as a permanent endowment fund in the accounts of the Association.

**11. RESTRICTED FUNDS**

	Balance 1 January 2018 USD'000	Incoming resources USD'000	Expenditure USD'000	Other recognised gains USD'000	Transfers USD'000	Exchange USD'000	Balance 31 December 2018 USD'000
Capital Fund	13,974	-	-	-	-	-	13,974
Braga Fund	1,196	59	-	(228)	-	(2)	1,025
International Support Programme	14,063	39,369	(40,266)	-	-	-	13,166
SH Sung Fund	-	765	(765)	-	-	-	-
Olivier Beguin Fund	447	14	(14)	(31)	-	(25)	391
	29,680	40,207	(41,045)	(259)	-	(27)	28,556

The Capital Fund provides working capital to the International Support Programme. It enables the Association to cope with timing differences between payment and receipt of members' grants to the International Support Programme and draw down and repayment of loans.

The Braga Fund is a legacy made to the Association for application to Bible Society activities in mainland China.

The income funds of the charity's International Support Programme include restricted funds comprising unexpended balances of donations and grants to be applied to specific projects in the International Support Programme.

The income from the Sung Fund is used to fund translation activities.

The Olivier Beguin Fund is to provide for Bible work in Eastern Europe.

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**12. UNRESTRICTED FUNDS**

The unrestricted funds for the charity include designated funds that have been set aside out of unrestricted funds by the Trustees for specific purposes:

	<b>Balance 1 January 2018</b>	<b>Movement in Funds:</b>		<b>Transfer Between funds</b>	<b>Other Recognised gains &amp; losses</b>	<b>Balance 31 December 2018</b>
	<b>USD'000</b>	<b>Incoming resources</b>	<b>Expended/ released</b>	<b>USD'000</b>	<b>USD'000</b>	<b>USD'000</b>
<b>Designated funds</b>						
Triennial Translations Workshop	93	-	-	-	-	93
World Assembly	773	-	-	-	-	773
Disaster Relief Fund	60	-	(10)	-	-	50
Fundraising development	382	-	(13)	-	-	369
Digital posts	200	-	-	-	-	200
Property Stewardship Fund	150	-	-	-	-	150
Philadelphia Promise	400	-	(100)	-	-	300
Exchange risk	500	-	(500)	-	-	-
	<u>2,558</u>	<u>-</u>	<u>(623)</u>	<u>-</u>	<u>-</u>	<u>1,935</u>
General Unrestricted Fund	11,008	10,794	(10,106)	-	(1,243)	10,453
Revaluation Reserve	7,123	-	-	-	70	7,193
Pension Reserve	(7,267)	-	-	-	(1,382)	(8,649)
	<u>13,422</u>	<u>10,794</u>	<u>(10,729)</u>	<u>-</u>	<u>(2,555)</u>	<u>10,932</u>

**General funds**

	<b>31 December 2018</b>	<b>31 December 2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Pension reserve	(8,649)	(7,267)
Revaluation reserve	7,193	7,123
General funds	<u>12,388</u>	<u>13,566</u>
	<u>10,932</u>	<u>13,422</u>

**Revaluation Reserve**

	<b>31 December 2018</b>	<b>31 December 2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Investment Property		
Revaluation reserve as at 1 January	7,123	7,237
Value of property as at 31 December	7,684	7,614
Less: book value of assets before revaluation	<u>(491)</u>	<u>(491)</u>
Fair value over book value	7,193	7,123
Sale of property in year	-	-
Revaluation in current year	<u>70</u>	<u>(114)</u>
Revaluation reserve as at 31 December	<u>7,193</u>	<u>7,123</u>



**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**Designated Funds:**

	<b>Balance</b>	<b>Balance</b>
	<b>31 December 2018</b>	<b>31 December 2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Triennial Translations Workshop	93	93
World Assembly	773	773
Disaster Relief Fund	50	60
Fundraising development	369	382
Digital posts	200	200
Property Stewardship Fund	150	150
Philadelphia Promise	300	400
Exchange risk	-	500
<b>Total Designated funds</b>	<b><u>1,935</u></b>	<b><u>2,558</u></b>

Triennial Translations Workshop: This fund exists to accrue the funding required for the Triennial Translations Workshop.

The World Assembly sets funds aside to cover costs of the World Assembly, held every five to eight years. The next Assembly is planned to be held in Ghana in 2021.

Disaster Relief Fund: This fund is established to provide rapid up-front financial assistance to Bible Societies whose operations are affected by significant events such as natural disasters, major accidents and acts of violence. The reserve holds enough funding to initiate a response to a disaster. Further funding to fully re-establish operations will require an appeal to the UBS Fellowship for assistance.

Fundraising development: This fund is available for Bible Societies to apply for funding to invest in projects to develop fundraising. Finance is provided out of this fund in the form of loans and grants.

A fund for two Digital posts was set in 2016. The sum is set aside to fund two posts for a period of two years.

Property Stewardship Fund: Trustees have agreed that a Property Stewardship Fund should be established that would enable investment in Bible Society real estate development projects around the world. Funds have been designated to assist with the establishment of the fund.

Philadelphia Promise: At the World Assembly in 2016, the strategic direction of the Association was agreed for the next five years. The strategy was voted on by those attending the World Assembly and was enshrined in a document called the Philadelphia Promise. Money has been designated for the cost of implementing the agreed strategy.

Exchange risk: This fund relates to the variance arising between budgeted and actual income from Bible Societies for the year due to fluctuations in exchange rates. The fund will be utilised against losses which may arise in future years and which cannot be compensated for by expenditure savings.

**13. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Unrestricted</b>	<b>Restricted</b>	<b>Endowment</b>	<b>Total</b>
	<b>funds</b>	<b>funds</b>	<b>funds</b>	<b>funds</b>
	<b>USD '000</b>	<b>USD '000</b>	<b>USD '000</b>	<b>USD '000</b>
Intangible fixed assets	76	-	-	76
Tangible fixed assets	1,633	-	-	1,633
Investments	-	1,390	26,022	27,412
Programme related investments	-	3,800	-	3,800
Net current assets	18,148	23,664	(135)	41,677
Long term creditor	-	(298)	-	(298)
Provisions	(276)	-	-	(276)
Pension liability	(8,649)	-	-	(8,649)
	<u>10,932</u>	<u>28,556</u>	<u>25,887</u>	<u>65,375</u>

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
For the year ended 31 December 2018

**14. INTANGIBLE FIXED ASSETS**

	<b>Computer software USD'000</b>
<b>Cost</b>	
At 1 January 2018	<u>1,182</u>
At 31 December 2018	<u>1,182</u>
<b>Amortisation</b>	
At 1 January 2018	985
Charge for the year	<u>121</u>
At 31 December 2018	<u>1,106</u>
<b>Net book amount</b>	
At 31 December 2018	<u>76</u>
<b>Net book amount</b>	
At 31 December 2017	<u>197</u>

**15. TANGIBLE FIXED ASSETS**

	<b>Freehold Land &amp; Buildings USD'000</b>	<b>Computer Equipment USD'000</b>	<b>Fixtures and fittings USD'000</b>	<b>Motor Vehicles USD'000</b>	<b>Total USD'000</b>
<b>Cost</b>					
At 1 January 2018	1,883	332	187	15	2,417
Additions	-	51	1	-	52
Disposals	-	(7)	-	-	(7)
At 31 December 2018	<u>1,883</u>	<u>376</u>	<u>188</u>	<u>15</u>	<u>2,462</u>
<b>Depreciation</b>					
At 1 January 2018	360	226	131	15	732
Charge for the year	29	63	11	-	103
Disposals	-	(6)	-	-	(6)
At 31 December 2018	<u>389</u>	<u>283</u>	<u>142</u>	<u>15</u>	<u>829</u>
<b>Net book amount</b>					
At 31 December 2018	<u>1,494</u>	<u>93</u>	<u>46</u>	<u>-</u>	<u>1,633</u>
<b>Net book amount</b>					
At 31 December 2017	<u>1,523</u>	<u>106</u>	<u>56</u>	<u>-</u>	<u>1,685</u>

Land & buildings contains USD 1.1m (2016: USD 1.1m) in respect of land that is not depreciated.

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**16. FIXED ASSET INVESTMENTS**

	<b>Sung Fund USD'000</b>	<b>Braga Fund USD'000</b>	<b>Olivier Beguin Fund USD'000</b>	<b>Total USD'000</b>
Fair value at 1 January 2018	29,294	1,170	447	30,911
Additions at cost	6,676	59	14	6,749
Disposal proceeds	(6,903)	-	(14)	(6,917)
Exchange	-	(2)	(25)	(27)
Change in fair value	(3,059)	(228)	(31)	(3,318)
	<u>26,008</u>	<u>999</u>	<u>391</u>	<u>27,398</u>
Change in Cash	14	-	-	14
Fair value at 31 December 2018	<u>26,022</u>	<u>999</u>	<u>391</u>	<u>27,412</u>
Historical cost to the Association at 31 December 2018	<u>26,488</u>	<u>1,367</u>	<u>454</u>	<u>28,309</u>

**Sung Fund Investments**

The Sung Fund assets are invested in a diversified portfolio of investments under the management of HSBC Private Bank (UK) Limited.

	<b>2018 USD'000</b>	<b>2017 USD'000</b>
Investments listed on stock exchange		
UK	2,430	2,839
Overseas	20,382	23,528
Total investments listed on recognised stock exchange	<u>22,812</u>	<u>26,367</u>
Other investments		
UK	-	-
Overseas	2,406	2,137
Total other investments	<u>2,406</u>	<u>2,137</u>
Total cash and settlements pending UK	804	790
<b>Total investments</b>	<u><b>26,022</b></u>	<u><b>29,294</b></u>

The portfolio has four individual items that exceed 5% of the portfolio:

	<b>2018 USD'000</b>	<b>2017 USD'000</b>
296,754 shares in HSBC Global Emerging Markets Local Debt Fund	2,659	2,428
509,191 shares in iShares MSCI World SRI	2,419	2,291
160,333 shares in HSBC Global High Yield Bond	1,665	1,627
66,612 shares in HSBC Global Emerging Markets Bond	1,322	1,286

**Braga Fund Investments**

The Braga Fund is held as shares in HSBC Holdings plc registered with the HSBC Hong Kong Overseas Branch Register.

**Olivier Beguin Investments**

The Olivier Beguin Fund is held as securities in Alpha CIF for Endowments (Income Units) managed by Sarasin and Partners.

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**17. PROGRAMME-RELATED INVESTMENTS**

	<b>USD'000</b>
Balance at 1 January 2018	5,008
Repayments received in 2018	(1,250)
New loans made in 2018	-
Reclassifications	42
Balance at 31 December 2018	3,800

Programme-related investments are investments in capital and business development projects to develop a Bible Society's capacity to deliver programmes. They are medium to long term projects. They are loans, repayable over periods typically of five to ten years. They are usually interest free, except where the Bible Society expects to generate commercial income from the investment.

**18. DEBTORS**

	<b>31 December 2018</b>	<b>31 December 2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Amounts due from Bible Societies – Current Accounts	25,575	20,941
Pension Fund	4,861	4,045
Other debtors	178	141
Prepayments and accrued income	308	117
	30,922	25,244

Pension Fund: The Association administers benefits payments on behalf of the United Bible Societies Pension Plan, Guernsey, and retrospectively reclaims amounts paid on the Plan's behalf. The amount owed to the Association by the plan at 31 December 2018 was USD 4,861,342 (2017: USD 4,045,240 owed to the Association by the Plan).

**19. SHORT TERM INVESTMENTS**

	<b>31 December 2018</b>	<b>31 December 2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Westlands Property – Nairobi	7,684	7,614
Bank deposits	2,500	290

The property in Westlands Nairobi (Kenya) was formerly used for housing mostly expatriate staff, but is now leased to a number of individuals. In 2014 it was agreed that the Bible Society of Kenya could buy the property, under certain conditions, and this property was therefore at the 31 December 2014 balance sheet date transferred to short term investments.

The sale of this property has been agreed for the price of KES 865,000,000 and an agreement for sale was signed in November 2016. The net proceeds at the balance sheet date are expected to be around USD 7.7 million. As the deal is made in KES there is an exchange rate risk involved.

The bank deposits are on short term deposit that generate more interest than the current account and will all fall due within one year.

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**20. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>31 December 2018</b>	<b>31 December 2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Amounts due to Bible Societies - Current Accounts	14,464	14,116
Other trade creditors	330	362
Other Creditors	182	123
Accruals and deferred income	3,447	3,237
	18,423	17,838
<b>Movement in accruals and deferred income</b>	<b>USD'000</b>	
2017 closing balance	3,237	
Decrease in deferred grant income	(67)	
Increase in other deferred income	3	
Increase in general accruals	193	
Increase in salary accruals	81	
2018 closing balance	3,447	

**21. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	<b>31 December 2018</b>	<b>31 December 2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Amounts due to Bible Societies - Capital Projects Fund:		
Due after five years	298	414
	298	414

Amounts due to Bible Societies represent loans repayable in instalments and loans made indefinitely. Loans are either interest free or interest is charged at a rate agreed between the Association and the lender. Loans due after five years are interest free.

**22. PROVISIONS**

	<b>31 December 2018</b>	<b>31 December 2017</b>
	<b>USD'000</b>	<b>USD'000</b>
Taxation	-	321
Rental debtor	61	44
Pensions	215	230
Restructuring	-	55
	276	650

**23. FINANCIAL COMMITMENTS**

At the 31 December 2018 the Association had total commitments under operating leases as set out below.

	<b>31 December 2018</b>		<b>31 December 2017</b>	
	<b>Land &amp; Buildings</b>	<b>Other</b>	<b>Land &amp; Buildings</b>	<b>Other</b>
	<b>USD'000</b>	<b>USD'000</b>	<b>USD'000</b>	<b>USD'000</b>
Operating leases which expire:				
Within one year	47	-	50	-
Between two and five years	33	-	-	-
	80	-	50	-

At 31 December 2018 the Association had authorised and contracted capital commitments of USD nil (2017: USD nil).

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**24. RELATED PARTY TRANSACTIONS**

The Trustees of the Association are also Directors of United Bible Societies, incorporated in Delaware, USA. United Bible Societies, Delaware, was established in 1946 to provide a legal form to the UBS Fellowship, founded in 1946.

The Association requires its member Bible Societies to pay Global Stewardship Fund contributions as a condition of membership. These contributions are assigned by United Bible Societies to the Association, to contribute to the cost of providing the Association's services to Bible Societies and Bible Society offices.

Affiliate Bible Society offices are branches of the United Bible Societies incorporated in Delaware, USA, established in countries which have no Bible Society operation, with a view to their developing over time into independent entities and member Bible Societies of the UBS. Affiliate Bible Society offices have access to the same grant and loan programmes as member Societies, on the same terms as member Societies.

**Grants from, to and balances with the above party in the year ended 31 December 2018 were as follows:**

	<b>Income resources from charitable activities 2018 USD'000</b>	<b>Grants made: restricted funds 2018 USD'000</b>	<b>Net Debtor Current account balances at 31 December 2018 USD'000</b>	<b>Program-related investments at 31 December 2018 USD'000</b>
Bible Society Offices	409	12,212	4,672	-

The Trustees of the Association are Board members or on the senior management teams of Bible Societies. Transactions take place throughout the year between these member Bible Societies and the Association. No individual Trustee has undue influence over, or control of, the Board of Trustees and the Bible Societies concerned are not considered to be related parties or connected charities. There are governance policies in place that require Trustees to declare an interest and abstain from discussion and voting on items considered by the Trustees, if the item relates to the Bible Society with which they are associated. The member Bible Societies with which Trustees are associated are as follows:

Mrs Efua Ghartey, (Chair) Bible Society of Ghana  
Miss Elaine Duncan, Scottish Bible Society  
Dr Jutta Henner, Austrian Bible Society  
Mr Anthony Lamuel, Pakistan Bible Society  
Dr Roy Peterson, (Vice chair) American Bible Society  
Mr Ruben del Ré, Argentine Bible Society  
Dr Christoph Rösel, German Bible Society

On 31 December 2018, no members of the senior management team owed amounts to the Association.

All related party transactions were at arm's length.

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**25. GRANTS RECEIVABLE**

United Bible Societies member societies made the following grants to the Association during the year:

	2018		2017	
	Unrestricted USD	Restricted USD	Unrestricted USD	Restricted USD
American Bible Society	1,500,000	18,321,233	1,500,000	18,836,497
Austrian Bible Society	22,000	595,416	21,100	90,550
Bangladesh Bible Society	14,700	-	13,800	-
Bible Society Australia	462,200	1,023,000	416,500	870,000
Bible Society in Angola	41,000	-	40,100	-
Bible Society in Israel	47,800	-	49,100	12,000
Bible Society in Jordan	39,000	-	35,000	-
Bible Society in New Zealand Inc	167,500	823,175	239,920	801,177
Bible Society in Northern Ireland	55,000	474,197	55,000	533,351
Bible Society of Egypt	80,000	-	80,000	-
Bible Society of Guatemala	80,000	5,000	85,100	-
Bible Society of India	210,000	-	200,000	20,000
Bible Society of Mexico	100,000	-	50,000	-
Bible Society of Myanmar	17,000	-	15,000	-
Bible Society of Nicaragua	37,800	-	20,100	-
Bible Society of Nigeria	50,000	750	50,000	10,000
Bible Society of Singapore	95,900	301,503	80,000	188,665
Bible Society of South Africa	290,000	1,000	275,000	6,250
Bible Society of Spain	-	5,223	2,500	-
Bible Society of Tanzania	62,700	-	66,100	41,000
Bible Society of Uganda	61,600	-	44,000	-
British and Foreign Bible Society	819,000	4,469,515	873,300	3,813,965
Canadian Bible Society	350,000	1,150,000	350,000	1,131,900
Czech Bible Society	19,200	29,661	20,400	20,040
Danish Bible Society	160,000	362,000	169,600	292,920
Estonian Bible Society	7,300	-	8,500	-
Finnish Bible Society	123,500	661,913	148,000	608,447
French Bible Society	55,900	218,967	73,000	13,440
German Bible Society	889,200	2,952,972	775,000	2,163,529
Hong Kong Bible Society	42,000	-	43,500	18,005
Indonesian Bible Society	120,000	4,000	100,000	-
Japan Bible Society	55,000	20,284	50,000	118,740
Korean Bible Society	200,000	2,406,269	500,000	2,244,263
Netherlands Bible Society	550,000	1,984,996	500,000	1,676,792
Norwegian Bible Society	350,000	2,646,362	350,000	2,454,280
Philippine Bible Society	130,000	8,000	100,000	-
Scottish Bible Society	75,000	351,977	75,000	334,295
Swedish Bible Society	86,000	131,681	86,000	141,009
Swiss Bible Society	53,300	71,972	54,400	99,222
Thailand Bible Society	22,000	-	28,200	10,000
Other Bible Societies	2,083,525	348,148	2,341,804	401,841
	<u>9,625,125</u>	<u>39,369,214</u>	<u>9,985,024</u>	<u>36,952,178</u>

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**26. GRANTS PAYABLE**

The following restricted grants were made to United Bible Societies' member Societies and Offices. All grants were made to institutions; no grants were made to individuals.

	<b>2018</b>	<b>2017</b>
	<b>Restricted</b>	<b>Restricted</b>
	<b>USD</b>	<b>USD</b>
Algeria Bible Society	174,957	162,571
Arab-Israeli Bible Society	284,453	297,053
Argentine Bible Society	118,749	127,781
Austrian Bible Society	17,000	86,020
Azerbaijan Bible Society	86,315	77,091
Bangladesh Bible Society	276,537	280,744
Bible Lands Team	44,901	12,874
Bible Society Australia	72,960	-
Bible Society in Angola	437,949	258,625
Bible Society in Armenia	105,652	115,686
Bible Society in Botswana	15,147	-
Bible Society in Cambodia	273,329	210,501
Bible Society in Cyprus	12,968	15,015
Bible Society in Gabon	132,057	130,550
Bible Society in Georgia	48,466	20,797
Bible Society in Guinea-Conakry	10,536	13,608
Bible Society in Iraq	581,810	241,914
Bible Society in Israel	250,850	298,923
Bible Society in Italy	1,038	795
Bible Society in Jordan	679,844	871,670
Bible Society in Kazakhstan	233,897	237,677
Bible Society in Kyrgyzstan	171,374	169,910
Bible Society in Lebanon	755,548	439,172
Bible Society in Liberia	85,323	114,182
Bible Society in Mali	113,866	95,184
Bible Society in Morocco	187,370	145,775
Bible Society in Mozambique	372,742	443,856
Bible Society in New Zealand Inc	16,048	-
Bible Society in Niger	83,214	44,916
Bible Society in Poland	21,118	6,630
Bible Society in Russia	342,534	350,394
Bible Society in Senegal	42,115	45,582
Bible Society in Sierra Leone	298,122	210,680
Bible Society in South Sudan	209,397	545,733
Bible Society in Sudan	74,501	75,781
Bible Society in Swaziland	416,173	256,652
Bible Society in Syria	705,082	390,341
Bible Society in Taiwan	46,200	41,046
Bible Society in the Central African Republic	156,401	128,780
Bible Society in the East Caribbean	10,075	10,195
Bible Society in The Gambia	91,238	41,877
Bible Society in the Gulf	413,439	410,065
Bible Society in the Netherlands Antilles	118,470	69,186
Bible Society in the Seychelles	11,654	10,045
Bible Society in the South Pacific Inc.	129,030	168,194
Bible Society in Turkey	323,585	378,308
Bible Society of Benin	177,702	67,624



**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

	<b>2018</b>	<b>2017</b>
	<b>Restricted</b>	<b>Restricted</b>
	<b>USD</b>	<b>USD</b>
Bible Society of Brazil	119,709	253,389
Bible Society of Burkina Faso	305,490	218,290
Bible Society of Burundi	121,100	213,910
Bible Society of Cameroon	530,961	330,862
Bible Society of Chad	100,451	109,900
Bible Society of Congo (Democratic Republic)	190,408	420,565
Bible Society of Costa Rica	131,234	198,609
Bible Society of Côte d'Ivoire	170,514	131,439
Bible Society of Egypt	887,219	774,972
Bible Society of El Salvador	65,698	73,043
Bible Society of Eritrea	132,991	104,059
Bible Society of Ethiopia	477,524	661,502
Bible Society of Ghana	958,859	402,762
Bible Society of Guatemala	562,880	399,669
Bible Society of Honduras	93,636	121,478
Bible Society of India	1,182,652	684,850
Bible Society of Kenya	595,228	243,755
Bible Society of Lesotho	15,034	34,674
Bible Society of Lithuania	122,157	99,635
Bible Society of Malawi	266,739	256,911
Bible Society of Malaysia	32,342	7,576
Bible Society of Mauritius	21,247	48,259
Bible Society of Mexico	509,952	303,040
Bible Society of Micronesia	16,970	3,030
Bible Society of Myanmar	119,521	124,134
Bible Society of Namibia	381,395	319,059
Bible Society of Nicaragua	148,132	90,063
Bible Society of Nigeria	317,557	264,530
Bible Society of Panama	57,146	20,034
Bible Society of Papua New Guinea	87,890	21,957
Bible Society of Portugal	43,572	49,901
Bible Society of Puerto Rico	20,100	35,684
Bible Society of Rwanda	212,292	384,832
Bible Society of Singapore	-	15,000
Bible Society of Slovenia	66,269	121,063
Bible Society of South Africa	133,967	118,470
Bible Society of Spain	14,114	44,840
Bible Society of Tajikistan	75,759	20,708
Bible Society of Tanzania	333,652	659,610
Bible Society of the Republic of Belarus	69,730	59,532
Bible Society of the Republic of Macedonia	81,125	81,895
Bible Society of the West Indies	82,388	79,117
Bible Society of Togo	250,294	215,152
Bible Society of Uganda	605,689	641,086
Bible Society of Uruguay	171,345	98,125
Bible Society of Uzbekistan	267,235	191,168
Bible Society of Zambia	356,137	232,765
Bible Society of Zimbabwe	279,321	219,496
Biblical Commission of Cuba	1,684,793	201,430
Bolivian Bible Society	133,710	133,754
British and Foreign Bible Society	227,732	368,150

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

	<b>2018</b>	<b>2017</b>
	<b>Restricted</b>	<b>Restricted</b>
	<b>USD</b>	<b>USD</b>
Bulgarian Bible Society	41,078	83,451
Cabo Verde Partnership	1,750	-
Caribbean Affinity Group	-	214,450
Ceylon Bible Society	95,136	112,160
Chilean Bible Society	179,593	240,136
China Partnership	3,865,159	2,762,178
Colombian Bible Society	134,389	80,000
Congo Bible Society	567,465	167,597
Croatian Bible Society	95,540	159,252
Czech Bible Society	42,926	20,040
Dominican Republic Bible Society	130,949	117,784
Estonian Bible Society	24,402	25,598
Europe-Middle East Openings	49,350	51,000
French Bible Society	70,064	101,029
German Bible Society	385,000	309,000
Guinea-Bissau Partnership	78,950	-
Haitian Bible Society	383,128	69,169
Hellenic Bible Society	127,512	194,255
Hungarian Bible Society	61,159	57,640
Icelandic Bible Society	47,356	-
Indonesian Bible Society	241,381	295,564
Interconfessional Bible Society in Romania	108,547	108,396
Interconfessional Bible Society of Albania	222,976	179,250
Interconfessional Bible Society of Moldova	57,084	75,300
Iranian Bible Society in Diaspora	239,935	136,455
Japan Bible Society	50,000	100,315
Korean Bible Society	611,304	568,284
Laos Partnership	141,171	130,131
Latvian Bible Society	93,814	11,326
Malagasy Bible Society	97,670	89,240
Mongolian Union Bible Society	129,980	189,408
Nepal Bible Society	81,082	130,735
Norwegian Bible Society	105,000	65,000
Pakistan Bible Society	340,147	339,680
Palestinian Bible Society	253,513	508,445
Paraguayan Bible Society	243,890	23,216
Peruvian Bible Society	321,318	349,049
Philippine Bible Society	341,109	181,589
Sahelian project	13,327	1,050
Serbia Bible Society	94,306	121,679
Slovak Bible Society	48,128	38,037
Suriname Bible Society	413,016	335,548
Swiss Bible Society	23,000	22,300
Thailand Bible Society	66,672	92,697
Ukrainian Bible Society	699,317	362,070
United Bible Societies in Ecuador	219,154	122,187
United Bible Societies in Venezuela	177,459	134,581
Vietnam Partnership	295,038	262,327
West Balkan Partnership	-	160,000
Other	5,857,063	4,949,226
	<u>41,030,901</u>	<u>33,875,560</u>

**UNITED BIBLE SOCIETIES ASSOCIATION**  
**NOTES TO THE ACCOUNTS (continued)**  
**For the year ended 31 December 2018**

**27. CUSTODIAN TRUSTEE**

**The Education Fund**

The Education Fund represents accumulated contributions by Bible Societies and some UBS staff towards educational expenses of the dependent children of those who choose to be members. United Bible Societies Association administers this Fund on behalf of member societies.

The Fund's assets and liabilities and its income and expenditure are excluded from the Association's accounts.

The cash balances held on behalf of the Education Fund and the corresponding liability at 31 December 2018 amounted to USD 2.266m (2017: USD 2.132m).

**Funds held for Turkey**

The Association has held funds on behalf of, and for the benefit of, Bible Society in Turkey since 2012. In November 2018 the total funds of USD 0.985m were transferred to Bible Society in Turkey. Of this sum USD 0.200m was used to purchase the share capital of a company, Kitabi Mukaddes Yayincilik Matbaa Sanayi Ve Turizm Ticaret (KMAS). The remaining funds of USD 0.785m were transferred to KMAS under a deed of grant. The funds are to be used to support Bible Society activity in Turkey and establish a charitable foundation.

The Association has not prepared consolidated accounts to include KMAS on the basis that the Association cannot benefit from the ownership of the subsidiary. However, the Association remains custodian of the funds. In 2018 KMAS reported a net loss of USD 0.046m (2017: USD 0.013m net loss) and total funds of USD 0.812m (2017: USD 0.089m).